

# PEARL HARBOR HAWAIIAN CIVIC CLUB

“E Paepae I Luna Loa I Ka Malamalama”

“Hold High the Light of Knowledge”

*Chartered: April 16, 1964*

## CONSTITUTION

### ARTICLE I – NAME and GENERAL INFORMATION

- Section 1: The name of this organization will be known as PEARL HARBOR HAWAIIAN CIVIC CLUB, hereinafter referred to as PHHCC, duly chartered by and under the jurisdiction of the Constitution and Bylaws that of the Association of Hawaiian Civic Clubs.
- Section 2: PHHCC’s principle office and headquarters will be on the island of O’ahu, City & County of Honolulu, State of Hawai’i.
- Section 3: PHHCC’s colors will be “Red (‘ula‘ula) and White (ke‘oke‘o).”
- Section 4: PHHCC’s flower will be the “Red Hibiscus” (Pua Aloalo)
- Section 5: PHHCC’s motto will be “E Paepae I Luna Loa I Ka Malamalama”  
“Hold High the Light of Knowledge”
- Section 6: PHHCC’s mele (song) will be “Uluwehi ‘O Ka`ala”  
Ulu wehi Ka lu na `O Ka`ala  
*Beautiful is the top of Ka`ala*  
Ka hi ko ia mai la e ka ohu  
*Adorned by the mists*  
A la wa ku`u maka I lu na  
*My eyes glance upward*  
Ka pi`oake`a nue nue  
*At the arching rainbow*  
A la wa ku`u maka I la lo  
*My eyes glance downward*  
Ka hu la li a ka wai li`u la  
*At a mirage sparkling*  
Auwana I ke ku la o Lei le hua  
*I wander over the plains of Leilehua*  
Me ka ipo hone hone o ke au moe  
*With my dear one at midnight*  
Hui  
Pa mai ka makani he moa`e  
*The trade wind blows hither*  
Ho ino ino nei I ka mana`o  
*Disturbing my mind*  
I lai la ma ua I pili a i  
*There we were together*  
Me ka ipo hone hone o ke au moe  
*With my dear one at midnight*

Section 7: PHHCC's oli (chant) will be "Eia ke kai malie o Keawalau o Pu'uloa".  
Eia ke kai malie o Keawalau o Pu'uloa  
*Hear the calm sea of Keawalau o Pu'uloa*  
Ua lono o loko ka wailua  
*Resound within the spirit*  
Na i a hamau leo o Ewa  
*The oysters of Ewa*  
Na lei momi  
*The ancestors*  
Na lei mamo  
*The descendants*  
Aloha no `e `e - `e<sup>1</sup>

## ARTICLE II – PURPOSE

- Section 1: The specific and primary purpose of PHHCC will be as follows:
- A. to promote charitable and educational projects for the benefit of any race, but with primary emphasis for people of Hawaiian ancestry and to actively encourage and financially assist them in furthering their education;
  - B. unite members into one harmonious group, working for the benefit of the whole;
  - C. promote the theory and practice of good government and citizenship;
  - D. take an active interest in (1) civic, economic, social, and health issues; (2) the morale of our community and of the people of Hawaiian ancestry; (3) supporting programs to benefit our community and of the people of Hawaiian ancestry;
  - E. provide a forum for the full discussion of all matters of public interest except those which may be specifically prohibited by this Constitution and Bylaws;
  - F. Preserve, perpetuate ancient historical data, traditions, mele (songs) of Hawai'i Nei, the Hawaiian language to encourage the learning and use of the Hawaiian culture.

## ARTICLE III – MEMBERSHIP

Section 1: Applicants for membership must be eighteen (18) years of age or older except as described in section 2C. Applications shall be in the form as prescribed by PHHCC and accompanied by the required fees and dues specified in Article V, Sections 1 and 2.

Section 2: Membership in PHHCC will be as follows:

- A. **REGULAR MEMBERS** – Any adult of Hawaiian ancestry is eligible for membership. Regular members will have the privilege and the right to vote on all questions, to hold elected office, to serve on committees, and speak on all issues provided these members have met the provisions of Article V, Sections 1 and 2, of this Constitution.

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1. This chant ("oli") was written for Pearl Harbor Hawaiian Civic Club by Elsie Ryder that describes how it shares the Aloha and Dedication to the Community, Ancestors, and Future Generations.

- B. ASSOCIATE MEMBERS** – Any person may be eligible for membership if he/she is the spouse of a Regular Member in good standing.
- (1) Any person involved actively and consecutively for five (5) years with PHHCC and is a non-Hawaiian may request an application for membership. The membership chairperson shall track and keep a record of his/her attendance.
  - (2) Upon the acceptance by the Board of Directors, applicant may become an Associate Member. Application will be in the form as prescribed by PHHCC and accompanied by the required fees and dues specified in Article V, Sections 1 and 2.
  - (3) Associate members will have the privilege and the right to vote on all issues. To hold elected office, serve on committees, and speak on all issues.
- C. `OPIO MEMBERS** – A youth of Hawaiian ancestry thirteen (13) through seventeen (17) years of age are eligible for membership. Individuals NOT of Hawaiian ancestry may acquire membership through sponsorship by a regular member.
- (1) `Opio members may organize and elect their own officers.
  - (2) `Opio members will have an ex-officio representation at all Board of Directors meetings. One (1) ex-officio representative will be selected by the `opio members for ten (10) `opio.
  - (3) The President will select one of its members to serve as an advisor for the `opio.
  - (4) The dues for `opio shall be one-half (1/2) of the established minimum of a regular membership.

Section 3: The Membership Committee will act upon all applications and forward its recommendations to the Board of Directors for approval.

Section 4: A member whose dues are in arrears will resume full membership upon payment of current dues.

#### **ARTICLE IV – OFFICERS**

Section 1: The officers of PHHCC will be listed in ARTICLE I DUTIES OF ELECTED OFFICERS in the Bylaws and will serve concurrently with the fiscal year (January-December) of PHHCC.

Section 2: An elected office may be declared vacant by the Board of Directors when the officer fails to attend three (3) consecutive meetings unless said officer is excused for good and sufficient reason(s).

Section 3: All vacant positions, with exception of the President and First Vice President, will be filled by Presidential appointment for the remaining term.

#### **ARTICLE V – FEES AND DUES**

Section 1: An initiation fee of one-dollar (\$1.00) will be assessed on all applications.

Section 2: Dues for each Regular and Associate member will be twenty-five dollars (\$25.00); Per year payable within the first month of the fiscal year (January - December).

Section 3: The fiscal year will be January 1 to December 31.

Section 4: Establishment of the current PHHCC dues and special fees will be by two-thirds (2/3) vote of the members present at a Regular Membership Meeting provided information of the rate/fee change was presented at a previous regular meeting. The Budget and Finance Committee may make recommendations for changes to current dues and fees.

#### **ARTICLE VI - FUNDS**

Section 1: All funds of PHHCC will be assigned to the General Fund and Scholarship Fund. The treasurer will receive all monies and deposit monies into each fund in the amounts designated by the Board of Directors. The Board of Directors will provide guidelines for the interest-bearing deposits of the General and Scholarship funds.

Section 2: General Fund – consists of all monies that are paid to PHHCC and will operate on a budgetary system of each fiscal year.

Section 3: Scholarship Fund – will consist of all monies donated and specifically assigned to provide financial assistance to those of Hawaiian ancestry. All monies and assets of the Scholarship Fund will be used for Scholarship Grants to those designated by the Board of Directors. The monies shall be used to finance Scholarship Fundraising projects as approved by the Board of Directors.

- A. Grants will be awarded to individuals in amounts recommended by the Scholarship Committee and approved by the Board of Directors.
- B. Combined yearly grants shall be made in an amount not to exceed one-fifth (1/5) of the total Scholarship Fund as of June 30 of the current year.
- C. The Treasury of PHHCC will consist of all scholarship funds in accordance with ARTICLE VI, Section 3.
- D. Monies raised for the scholarship fund will be charged a five percent (5%) fee that will go towards the General Fund for administrative and operational costs.

#### **ARTICLE VII – AMENDMENTS**

The Constitution may be amended by two-thirds (2/3) vote of a quorum for members present at a regular meeting provided that such amendments have been proposed in writing at a previous General Membership meeting and printed in our monthly newsletter at least 30 days prior to the vote on the amendment. When an amendment is introduced, the sponsor must provide copies of each amendment in quantity of not less than twenty percent (20%) of the paid membership.

#### **ARTICLE VIII – PROHIBITIONS**

Section 1: No substantial part of the activities of PHHCC will consist of carrying propaganda and otherwise attempting to influence legislation, nor participate in or intervene in to include the publishing or distribution of propaganda.

Section 2: No officer or member will use PHHCC as a means of furthering their personal or political aspirations and this organization shall not take part in any movement that is not in keeping with the purpose and objectives as it contains in the Constitution and Bylaws of PHHCC and that of the Association of Hawaiian Civic Clubs.

Section 3: PHHCC is neither authorized, nor will it have, the power to issue capitol stock.

Section 4: Any member of PHHCC who carries a dual membership in any other club in AOHCC, will not be eligible to hold office in PHHCC.

- Section 5: No member shall make any statement(s), oral or written, on behalf of PHHCC without prior concurrence by the Board of Directors and the General Membership.
- Section 6: Any member who makes any statement that is detrimental to PHHCC, its members, directors, or anyone that attracts unfavorable attention, will have their membership revoked. This can be done by majority vote of the Board of Directors.

#### ARTICLE IX – RULES OF ORDER

- Section 1: In the absence of any rules in the Constitution and Bylaws of PHHCC, all meetings of PHHCC will be conducted in accordance with Robert's Rules of Order Revised.

#### ARTICLE X – DISSOLUTION

Upon dissolution or winding down of PHHCC, its assets remaining after payment of, or provision of payment of, all debts and liabilities of PHHCC will be distributed to a non-profit organization, foundation or corporation which is organized and operated exclusively for charitable or educational purposes and which has established its tax exempt status under the General Non-Profit Status of the State of Hawai'i and that of the Internal Revenue Service.

Submitted to PHHCC Officers and Board of Directors for review and discussion on December 6, 2015.

Submitted to PHHCC General Membership for review, discussion and acceptance on March 17, 2016.



Moana Sanders  
Constitution and By Laws Chairperson  
Pearl Harbor Hawaiian Civic Club

Ratified and accepted by the members of PHHCC. Agreed to changes to the Constitution and Bylaws and accepted by the General Membership of PHHCC on March 17, 2016 as recommended by the Officers and Board of Directors.



Antoinette L. "Toni" Lee  
President  
Pearl Harbor Hawaiian Civic Club